

Fee Information

1. Fees include set-up of tables and chairs according to floor plan to rental date.
2. A rental deposit equal to one-hour rental rate for Salon A and Salon B must accompany the application form as a secured deposit. Rentals must be paid in full, 10 working days prior to the event, or the booking will be considered cancelled. Any rental requested less than 10 working days from the rental date must be paid in full. Rentals requested less than three days from rental date are subject to staff availability.

Rental of the Rotary Room requires a rental deposit of \$100.00 and a damage deposit of \$250.00. Rental must be paid in full 10 working days prior to the event or the event will be considered cancelled. Damage deposit may be paid by postdated cheque, cash or charge card and must accompany the application form. Damage deposit will be fully refunded after the completion of the rental and both the staff supervisor and the renter agree the building has been left in satisfactory condition.