

Rental Requirements

1. Groups must complete building rental agreement and pay in full the established fees at least 10 working days prior to the event.
2. Reservations for facilities may not be made more than one year in advance. No tentative rentals will be accepted, staff will inform of room availability only.
3. Room rentals are for the designated room only and include the use of chairs, tables and kitchen facilities (if in contract). User groups are to provide all other required materials, be responsible for securing their own materials and removing them from the facility following their function.
4. If alcohol is to be served at the function, then one of the approved caterers from the list provided must be hired. All alcohol will be sold through the approved caterer. No special occasion permits will be issued.
5. Groups and Individuals are welcome to bring in their own food/potluck for the event.
6. Decorations are permitted. Absolutely no tacks or adhesive tape (scotch tape) is permitted on the walls. Only low tack masking tape is permitted. If in doubt please check with the facility supervisor. No decorations may be hung from the ceiling.
7. The facility applicant or renter is liable for any and all damage to the facility and will be responsible for paying for damage caused during the use of the facility.
8. Rotary Centennial Lodge closes at 1am.
9. The City of Fredericton reserves the right to reject any application.
10. Special/Community Events request must be submitted for consideration as in accordance with the City of Fredericton Special Events Application Forms.
11. Absolutely no smoking outside the lodge, in wooded areas or on any of the decks or patio.
12. NO CONFETTI in or around the building.