

Permit No. _____

Building permit No. _____

Applicant Information

| | |
|--------------------------------|--------------------------|
| Name / Company Name: _____ | |
| Street Address: _____ | City/Town: _____ |
| Province: _____ | Postal Code: _____ |
| Telephone Number: () _____ | Fax Number: () _____ |
| Name of Contact: _____ | Email: _____ |

Property & Sign Information

| | |
|--|-------------------------|
| Location of Proposed Sign (Civic Address): _____ | |
| Name of Business/Company to be Advertised: _____ | |
| Name of Landowner: _____ | Telephone Number: _____ |
| Street Address: _____ | City/Town: _____ |
| Province: _____ | Postal Code: _____ |

Sign Information

| | | |
|---|---|--|
| <u>Type of sign:</u> Freestanding _____ Directory _____ Fascia _____ Canopy _____ Projecting _____ Sandwich Board _____ (See Graphic on Page 2 if unsure of sign type) | <u>Material:</u> Wood..... _____ Plastic..... _____ Metal..... _____ Fabric..... _____ Other _____ | <u>Illumination:</u> Internal..... _____ External..... _____ None..... _____ Other _____ |
| Dimensions of Proposed Sign (in metres) Height: _____ Height (Ground to Top): _____ Length: _____ Width (projection): _____ | | |
| Total Sign Area = _____ | Zoning of Subject Property: _____ | Special Sign District: _____ |

I agree to comply with all the standards and provisions set forth in the Section 6 of Zoning By-Law Z-5 and any other terms and conditions assigned through the issuance of a sign permit. Failure to comply with any or all of these standards and provisions may result in the revoking of a sign permit.

Further, I realize that the payment of monies for this application does not constitute approval to erect or construct any sign.

Landowner Signature

☐ Letter Attached

Date: _____

Applicant Signature

Date: _____

Fee:

Sandwich Board or Directory Panel: \$100.00 _____

All Other Types of Signs: \$125.00 _____

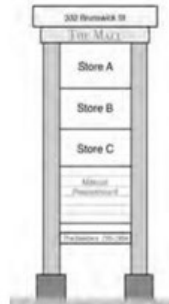
Check List: Please use the check list below to ensure all required information is included with the application.
Please note that incomplete applications will not be accepted or processed.

| |
|---|
| <input type="checkbox"/> Site Plan with required information as outlined to the below <input type="checkbox"/> Detailed renderings/graphic showing dimensions of proposed sign <input type="checkbox"/> Base/supporting framework / anchoring details / stamped by NB Engineer <input type="checkbox"/> Construction Materials <input type="checkbox"/> Associated Fee <input type="checkbox"/> Signature of Landowner or Letter of Authorization <input type="checkbox"/> Building Permit (for canopy signs) |
| <ul style="list-style-type: none"> Site Plans must include the following information: <ul style="list-style-type: none"> a. Setback of proposed sign to the legal boundaries of the subject property b. Location of all buildings on subject property c. Location of proposed sign in relation to nearest street line, sidewalk, driveways, trees, & any street furnishings d. Location of any right-of-ways or easements on the subject property |

Please find below graphic examples of the types of signs referenced in the “sign information” section. If you are still unsure which category your proposed sign falls into, please contact the Planning & Development department for clarification.



Freestanding Sign



Directory Sign



Fascia Sign



Canopy Sign



Projecting Sign



Sandwich Board Sign