

GUIDE FOR PERMIT APPLICATION
CONSUMER FIREWORKS, DISPLAY FIREWORKS, AND SPECIAL EFFECT PYROTECHNICS

To complete the fireworks request application form, you will need:

1. Event information
2. Proof of certification of the applicant(s) as a Fireworks Operator
3. A list of materials
4. A site plan
5. Storage information
6. Transportation information
7. Identify Fire Emergency Procedures
8. Proof of insurance and indemnification
9. Proof of consent in writing of the property owner

All documents to be uploaded must be saved in PDF format.

1. Event Information

Fields include:

- Event location
- Event date(s) and time(s)
- Rain date(s) and time(s)
- Description of the event If applicable:
- Sponsoring organization name
- Mailing address
- Telephone number
- Email address
- Contact person's name

2. Proof of certification of the applicant(s) as a Fireworks Operator

In addition to filling out fields in the application form, you must also upload a copy of each Operator's Certificate, showing front and back.

Fields include:

- First Name
- Last Name
- Certificate Number
- Certificate Class
- Expiry Date

3. List of materials mandatory information

This includes a description of the type and kind of consumer fireworks, display fireworks, or special effect pyrotechnics that may be discharged.

Type, size, and quantity of each must be listed.

4. Site Plan mandatory information

A site plan providing a description of the discharge site to be used for the discharging of the consumer fireworks, display fireworks, or special effect pyrotechnics (including measurements).

The site plan must include:

- separation distances to the public and vulnerable features;
- position of ramps and mortars;
- fallout zone;
- direction of firing;
- significant ground features, roads, public rights of way, buildings or structures, overhead obstructions, parking areas and spectator viewing areas;
- location of emergency vehicles, if applicable; and
- a North arrow.

5. Storage Information

Identify the place and method of fireworks/pyrotechnic storage on site.

6. Transportation Information

Name of person(s) who will transport the materials.

7. Identify Fire Emergency Procedures

Explain the emergency procedures you will have in place.

8. Proof of Insurance and indemnification Fields include:

- Insuring agency name
- Policy number
- Insurance amount

You will need to upload proof of insurance and indemnification, including the requirements below.

The applicant shall provide and maintain Commercial General Liability insurance subject to limits of not less than two million dollars (\$2,000,000) inclusive per occurrence for bodily injury, death, and damage to property including loss of use thereof. Such insurance shall be in the name of the applicant and shall name The City of Fredericton as an additional insured thereunder. Such insurance shall include permission to conduct displays of consumer firework, display firework, or special effect pyrotechnics. Such insurance policy shall contain an endorsement to provide The City of Fredericton with thirty (30) days prior written notice of cancellation or of a material change that would diminish coverage, and a Certificate of Insurance evidencing such insurance coverage shall be provided to the Fredericton Fire Department prior to the issuance of a permit.

The applicant shall indemnify and save harmless The City of Fredericton from any and all claims, demands, causes of action, loss, costs, or damages that The City of Fredericton may suffer, incur, or be liable for resulting from the performance of the applicant as set out in the by-law, whether with or without negligence on the part of the applicant, or the applicant's employees, directors, or agents.

9. Proof of consent of the property owner

You are required to upload a written statement of permission from the property owner where discharge of fireworks or special effect pyrotechnics will occur.

DEFINITIONS

Consumer Fireworks means outdoor, low-hazard recreational fireworks, as defined under the current National Resources Canada Display Fireworks Manual. Examples include, but are not limited to, showers, fountains, golden rain, Roman candles, volcanoes, or sparklers.

Display Fireworks means outdoor high-hazard recreational fireworks, as defined under the current Natural Resources Canada Display Fireworks Manual. Examples include, but are not limited to, display shells, bombshells, large wheels, barrages, bombardos, waterfalls, or mines.

Display Supervisor means a person certified to conduct fireworks display and who possesses a valid fireworks operator certification card issued by the Explosive Regulatory Division of Natural Resources Canada. The Display Supervisor is responsible for ensuring that all fireworks are properly installed, and that all appropriate safety measures have been taken.

Pyrotechnician means a person certified to conduct special effect pyrotechnics and who possesses a valid fireworks operator certification card issued by the Explosive Regulatory Division of Natural Resources Canada and includes special effect pyrotechnics technicians, lead pyrotechnicians, lead technicians, special effects coordinators, and similar terms.

Special Effect Pyrotechnics means effects created through the firing of pyrotechnic, propellant, and explosive materials and devices, and are used by the entertainment industry for indoor and outdoor performances, as defined under the current Natural Resources Canada Display Fireworks Manual. Examples include, but are not limited to, bullet effects, flash powders, smoke compositions, gerbs, lances, and Saxons.