

Taxi Drivers License Applications

1. To qualify for a City of Fredericton Taxi License:

- Be at least 19 years of age.
- Possess a valid Class 4 N.B. Drivers License. (Class 1 or 2 licenses also qualify)

2. If you need to upgrade to a Class 4 N.B. Drivers License:

- Go to Service New Brunswick (SNB) and acquire a medical form.
- Call your doctor and arrange for a medical exam.
- Return to SNB with signed medical form, arrange for a written license test, eye examination and a driving test using a Taxicab Rental.

3. Start the “Application for Taxi Drivers License” at SNB:

- Go in person to SNB reception for an “Application for Taxi Drivers License”.
- Fill out all forms included in the application.
- Go to SNB’s payment counter and submit your Application with two ID’s:
 - i. One valid N.B. Drivers License with photo and signature
 - ii. One other such valid ID such as Passport, Government ID, Birth Certificate (Social Insurance Cards are not accepted)
- **Do not give your current Taxi License to SNB.**

4. Proceed in person to Harvey Studios: Present SNB receipts and your current Taxi Drivers License (if applicable). Harvey Studios produces and retains a new drivers license photo and returns only your receipts and current Taxi Drivers License. Bylaw Enforcement will issue Taxi License later, when processing is complete.

5. Renewing Applicants should apply at least 3 months early: Apply for an “Application for a Taxi Drivers License” 3 months prior to the expiry date of your current Taxi Drivers License to avoid delays due to Criminal Record Check processing. The new Taxi Drivers License will keep the anniversary date and expire exactly one year later.

6. New Applicants: Where the Taxi Drivers License has expired, or a person is a first time applicant, that applicant will be deemed a “New Applicant” and the new license will be dated using the purchase date on the SNB receipt. **New applicants should also allow 3 months for Criminal Record Check processing.**

7. Criminal Record Checks:

- If residing within Fredericton City limits complete the Criminal Record Check forms included in the package. (**Sign and witness forms at Fredericton City Police**).
- If residing outside Fredericton City limits, report to the RCMP authority in your area for a Criminal Record Check (Vulnerable Sector Consent is required).

Taxi Drivers Licenses will be issued after the Criminal Record Checks are approved and required courses have been attended.

Bylaw Enforcement	Application des arrêtés
335 Queen Street	335, rue Queen
Fredericton, NB E3B 1B1	Fredericton (N.-B.) E3B 1B1
T 506-460-2020	T 506-460-2020



Application For Taxi Drivers License

Side A

To be Completed by Applicant:

NEW

RENEWAL

Name In Full (Please Print) _____ Birth Name _____

Date Of Birth: _____ Telephone #: (H) _____ (W) _____ (Cell) _____
Year/Month/Day

Present Address _____

_____ Postal Code _____

Number of Years Driving Experience: _____ years

Have you ever been convicted of any criminal offence(s) in the past 5 years? If "YES" explain the nature of offence(s) in the space provided below.

NO

YES

For whom do you intend to work: _____

Signature of Applicant

To Be Completed By By-Law Enforcement Officer:

Term of License From: _____ To: _____
Year/Month/Day Year/Month/Day

Last Training Date: _____

Next Training Date: _____

Signature: _____
Bylaw Enforcement Officer

Date of Review: _____
Year/Month/Day

NAME:

To Be Reviewed By Applicant:

It is the responsibility of the Applicant to complete the Form correctly.

CHECKLIST:

Please complete all documents prior to submitting Application Package to *Service New Brunswick*.

Check off boxes to ensure your Application can be processed.

- Applicant has attained the full age of 19 years.
- Application Form - completed by Applicant.
- Taxicab Driver Training Agreement (TRA-FRM-030) - completed by applicant
- Taxi License Criminal Record Check Form (FPF 387) - completed by applicant. (**RETURN To APPLICANT**)
- Consent For a Criminal Record Check Form (Form 1) - completed by applicant. (**RETURN To APPLICANT**)
- Abstract of Driving Record (must be purchased at time of application) – photocopy in package.
- Driver's License - class 4 - photocopy in package.
- One government I.D. (Birth Certificate or Passport) – photocopy in package.
- Review Checklist
- Present completed Application Package in person to *Service New Brunswick*

SNB – Fredericton Location – Service Centre
432 Queen Street
P.O. Box 1998
Fredericton, NB E3B 5G4

Telephone: (506) 453-2834
Hours of Operation:
Monday to Friday: 8:15 a.m. – 5:00 p.m.
Saturday: 9:00 a.m. – 12:00 noon

- Proceed to Harvey Studio, 372 Queen Street and make payment for photo I.D. license.
- Proceed to Fredericton City Police to sign and witness Criminal Record Check. If residing outside Fredericton City limits, report to the RCMP for criminal record and vulnerable sector check.

To be completed by *Service New Brunswick*:

Driver's License Number: _____

Class of License: _____

***Application available in French**

THIS FORM TO BE SIGNED AND WITNESSED AT FREDERICTON POLICE

FPF 387 (June 2007)



Form 1 – CONSENT FOR A CRIMINAL RECORD CHECK FOR A SEXUAL OFFENCE FOR WHICH A PARDON HAS BEEN GRANTED OR ISSUED

*(This form is to be used by a person applying for a position with a person or organization responsible for the well-being of one or more children or vulnerable persons, if the position is a position of authority or trust relative to those children or vulnerable persons and the applicant wishes to consent to a search being made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule to the **Criminal Records Act** (see attached) and has been pardoned.)*

IDENTIFICATION OF THE APPLICANT:

Full Name: _____

Sex: _____ Date of Birth: _____ Place of Birth: _____

Address: _____

Previous address (if any) within the last 5 years:

REASON FOR THE CONSENT:

I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.

Description of the paid or volunteer position: **TAXICAB DRIVER**

The full name of the person or organization is: _____

Provide details regarding the children or vulnerable persons: **TRANSPORTATION OF VULNERABLE PERSONS**

CONSENT:

I consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and been granted a pardon for, any of the sexual offences that are listed in the schedule to the **Criminal Records Act** (see attached).

I understand that, as a result of giving this consent, if I am suspected of being the person named in a criminal record for one of the sexual offences listed in the schedule to the **Criminal Records Act** in respect of which a pardon was granted or issued, that record may be provided by the Commissioner of the Royal Canadian Mounted Police to the Solicitor General of Canada, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification that information will be disclosed to that person or organization.

Date of Request: _____

Signature of Applicant

Signature of Witness



Taxi Driver Training Agreement

Taxi Driver Applicant:

In accordance with By-Law No. R-6, *A By-Law to Regulate Taxi Owners and Operators of the City of Fredericton*, Taxicab Operator Licenses are issued subject to the following criteria:

1. That each applicant attends the next scheduled taxi driver training course.
2. Failure to attend the scheduled taxi driver training course will delay the issuance of a Taxicab Operator License until after the applicant has attended the required training course. Courses are offered at the discretion of the By-Law Enforcement Officer.

If you have any questions, please contact a By-Law Enforcement Officer at 460-2874.

I understand and concur with the above criteria.

Applicant's Name:

(please print)

Applicant's Signature:

Date:

Form No.:	MOB-FRM-030	Service:	Taxi Industry Regulation
Issue No.:	1.3	Issue Date:	07/07/11
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