

Odell Lodge Information



Available Hours 8:00am – 9:30pm

Rate: \$22.50/hr (plus HST) **for upstairs floor only**, minimum of 2 hours

Included: podium, projector & screen (no HDMI cord), flipchart, tables & chairs, use of kitchen

Additional fees: SOCAN \$25.37 (HST incl.) music only or \$50.77 (HST incl.) music & dancing

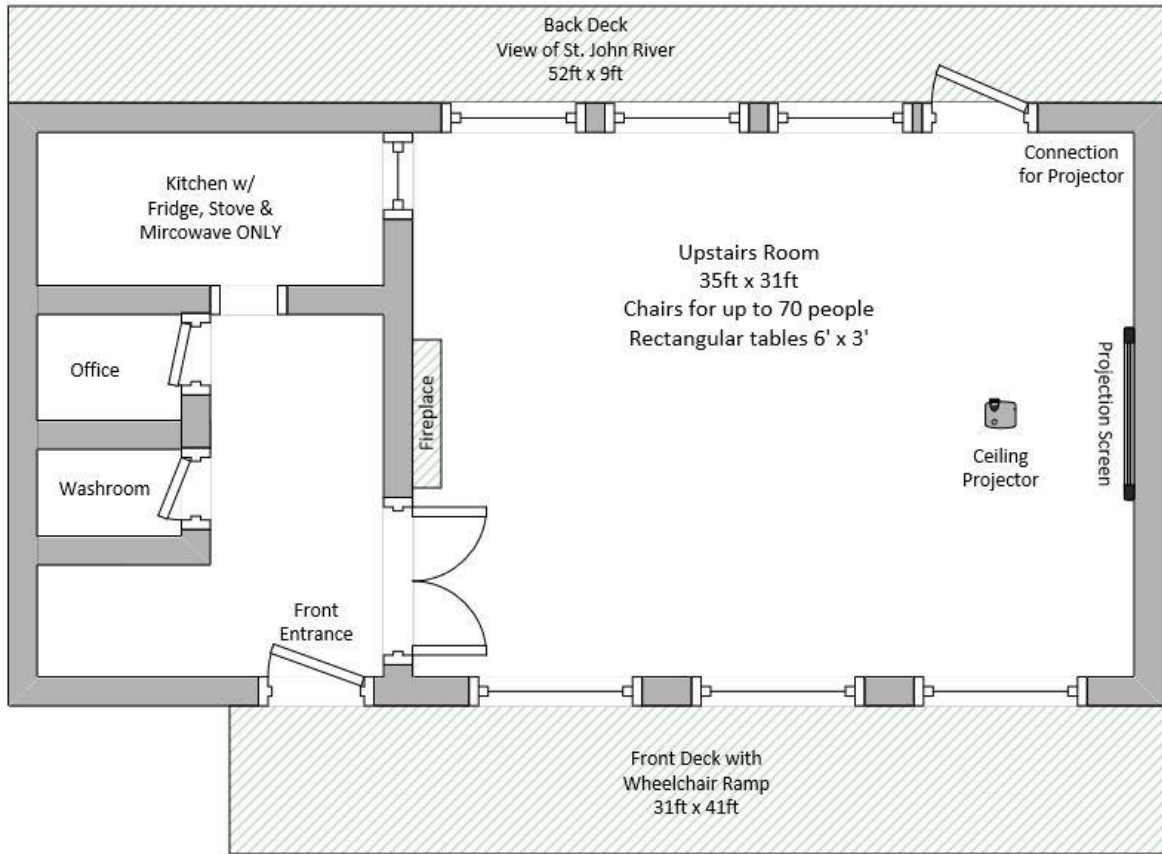
Upstairs



Kitchen



Odell Lodge Upstairs



Rental Requirements

1. Room rentals are for the designated room only and include the use of chairs, tables and kitchen facilities. Renters are to provide all other required materials, be responsible for securing their own materials and removing them from the facility following their function. Rental fee does NOT include set up of tables and chairs.
2. Rental is for the time noted on the contract and this INCLUDES the set up time and take down/clean up time. If facility supervisors need to stay beyond their normal supervisory hours to clean up after your group, the renter will be invoiced for the additional time.
3. If alcohol is to be served, the renter must provide a copy of the license from the Department of Public Safety, and it must be displayed where the alcohol is being distributed. All rules and regulations from the department of Public Safety must be followed.
4. Renters are welcome to bring in their own food/potluck for the event or use any caterer of their choice.
5. Decorations are permitted. Absolutely no tacks or adhesive tape (scotch tape) is to be used on the walls; only low tack masking tape is permitted. If in doubt, please check with the facility supervisor. No decorations may be hung from the ceiling. All decorations must be removed by renter immediately following function.
6. The renter is liable for any and all damage to the facility and will be responsible for paying for damage caused during use of the facility.
7. Ensure that a group leader is present and responsible for the supervision of program participants and spectators at all times.
8. The City of Fredericton reserves the right to reject any application.
9. Absolutely no smoking or vaping inside the lodge. Smoking is not permitted in wooded areas or on any of the decks or patio.
10. Only facility supervisor can put wood in the fireplace.
11. Vehicles are not permitted to drive on grass or remain in the park. Temporary vehicle access to lodge for drop off and pick-up may be coordinated with facility supervisors.
12. In accordance with City of Fredericton By-Law No. L8; no person shall use parklands, or any part thereof for the purpose of holding or carrying on a fair, carnival, bazaar and any other activity for profit or gain, except with the permission of the City Council.

Fees

13. Renters using the lodge on a continual basis must pay for the rental according to the terms and conditions on this contract agreement.

14. All one time rentals must be paid for at time of booking.

Cancellations

15. All cancellations must be received a minimum of 7 days to receive a full refund.

16. In the event that inclement weather forces cancellation of an event, the refund will be in full.

Cleaning

17. After an event, users will be required to clean up the room by picking up their garbage, tidying up the room, sweeping the floors, cleaning kitchen and putting back tables and chairs.

18. Users will not be responsible for cleaning washrooms or washing floors.